



THE AMERICAN LEGION  
Department of Maryland, Inc.

The War Memorial, Baltimore, Maryland 21202  
(410) 752-3104

## MEMORANDUM

TO : Prospective National Convention Delegates  
Department Officers  
Past Department Commanders  
Post Commanders  
District Commanders  
County/Area Commanders

FROM : Russell W. Myers, Jr., Department Adjutant

RE : 101<sup>st</sup> National Convention

DATE : February 22, 2019

The following information has been received from National confirming our housing in Indianapolis, IN for the 101<sup>st</sup> National Convention, Wednesday August 21, 2019 through Thursday, August 29, 2019.

We will be housed at the Indianapolis Marriott Downtown and we ask that you mail your room requests along with one night's deposit no later than Wednesday, **July 10, 2019.**

**HOUSING . . . . ALL ROOMS MUST BE BOOKED THROUGH DEPARTMENT OF MARYLAND.**  
Indianapolis Marriott Downtown  
350 W. Maryland Street  
Indianapolis, IN 46225  
317-822-3500

<u>ROOMS</u>	<u>RATE</u>
King (1bed – 1-2 persons) @ \$149.00 + \$25.33 Tax *	\$174.33
ADA King (1 bed – 1-2 persons) @ \$149.00 + \$25.33 Tax*	\$174.33
Double (2 beds) @ \$149.00 + \$25.33 Tax*	\$174.33
ADA Double (2 beds) @ \$149.00 + \$25.33 Tax*	\$174.33
Additional Occupant in Room per Day:	Flat Rate (3-4 persons)
Rollaway Rate per Day:	No Charge
Parking Rate per Day:	Self-Park \$44.00/Valet \$49.00
*Tax Rate: 17% per room/night (subject to change)	Included in each Room Rate

**\*\*\*ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS\*\*\***

THE AMERICAN LEGION,  
DEPARTMENT OF MARYLAND, INC.  
101 N. GAY STREET, ROOM E  
BALTIMORE, MARYLAND 21202

<sup>101st</sup> NATIONAL CONVENTION REGISTRATION FORM

NAME \_\_\_\_\_ PHONE# \_\_\_\_\_

POST/SQU/AUX. NO. \_\_\_\_\_ MEMBERSHIP# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

(GIVE NAME AND ADDRESS OF PERSON SHARING THE ROOM)

NAME \_\_\_\_\_ PHONE# \_\_\_\_\_

POST/SQU/AUX. NO. \_\_\_\_\_ MEMBERSHIP# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CHECK DESIRED ROOM TYPE: ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS

DOUBLE  ADA DOUBLE  KING  ADA KING

(IN ORDER TO BOOK A ROOM, ARRIVAL AND DEPARTURE DATES MUST BE SUBMITTED WITH DEPOSIT)

DATE OF ARRIVAL \_\_\_\_\_  
(DAY) (DATE) (TIME)

DATE OF DEPARTURE \_\_\_\_\_  
(DAY) (DATE) (TIME)

DEPOSIT ONE NIGHT'S DEPOSIT \$174.33

PLEASE MAKE CHECK PAYABLE TO: *THE AMERICAN LEGION, DEPT. OF MD* in  
the amount of \$174.33, which includes the tax, earmarked *Room Deposit National Convention*.  
Reservation Deadline: *Wednesday, July 10, 2019.*

YOUR CHECK# \_\_\_\_\_ TOTAL AMOUNT OF YOUR CHECK \$ \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE



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FROM : Russell W. Myers, Jr., Department Adjutant

RE : **101<sup>st</sup> NATIONAL CONVENTION**  
**NATIONAL COMMANDER'S BANQUET**

DATE : February 22, 2019

For planning purposes, it is requested that you provide us with the number of National Commander's Banquet tickets you will require. The banquet will be held on Tuesday, August 27, 2019. The cost of tickets is **\$50.00** each. Please make check payable to: The American Legion, Dept. of MD, Inc., earmarked for National Commander's Banquet and forward to Department Headquarters, 101 N. Gay Street, Room E, Baltimore, MD 21202, by Friday, May 3, 2019. *These tickets are limited and are "first come, first serve" so mail the request as soon as possible.*

For additional information, please contact Linda Bishop at [execsec@mdlegion.org](mailto:execsec@mdlegion.org).

NAME \_\_\_\_\_

POST NO. \_\_\_\_\_ PHONE# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

NUMBER OF TICKETS \_\_\_\_\_

AMOUNT ENCLOSED \_\_\_\_\_

CHECK NUMBER \_\_\_\_\_