



**THE AMERICAN LEGION**  
Department of Maryland, Inc.

The War Memorial, Baltimore, Maryland 21202  
(410) 752-3104

## MEMORANDUM

To : Prospective National Convention Delegates  
: Department Officers  
: Past Department Commanders  
: Post Commanders  
: District Commanders  
: County/Area Commanders

From : Thomas L. Davis, Department Adjutant *Tom*

RE : 94th National Convention

Date : February 27, 2012

The following information has been received from National confirming our housing in Indianapolis, IN for the 94th National Convention August 23, 2012 through August 31, 2012.

We will be housed at the Omni Severin - Indianapolis and we ask that you mail your room requests along with the one night's deposit no later than **Monday, July 16, 2012**.

### HOUSING

**Omni Severin – Indianapolis**  
**40 West Jackson Place**  
**Indianapolis, IN 46225**  
**317-634-6664**

### ROOMS

Double/Double	\$139.23 (including 17% tax) 2 beds – 1 or 2 occupants
King Bed	\$139.23 (including 17% tax) 1 bed – 1 or 2 occupants
ADA King	\$139.23 (including 17% tax) 1 bed – 1 or 2 occupants
Additional Occupant in Room	\$10.00 per night
Rollaway Rate per Day	\$20.00
Parking rate per day	\$27.00 VALET ONLY
Tax rate per day	17% (this tax rate has been included in the room rate of \$119.00 + 20.23 = \$139.23)

\*\*\*ALL RESERVATIONS ARE ON A FIRST COME FIRST SERVE BASIS\*\*\*

## 94th NATIONAL CONVENTION ROOM REGISTRATION

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

POST/SQU/AUX NO. \_\_\_\_\_ MEMBERSHIP# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

(GIVE NAME AND ADDRESS OF PERSON SHARING THE ROOM)

NAME \_\_\_\_\_ PHONE \_\_\_\_\_

POST/SQU/AUX NO. \_\_\_\_\_ MEMBERSHIP# \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

CHECK DESIRED ROOM TYPE: ALL RESERVATIONS ARE ON A FIRST COME FIRST BASIS

DOUBLE/DOUBLE \_\_\_\_\_ KING \_\_\_\_\_

DATE OF ARRIVAL \_\_\_\_\_  
(DAY) (DATE) (TIME)

DATE OF DEPARTURE \_\_\_\_\_  
(DAY) (DATE) (TIME)

**ONE NIGHT'S DEPOSIT REQUIRED: \$139.23**

PLEASE MAKE CHECK PAYABLE TO THE AMERICAN LEGION, DEPT. OF MD

In the amount of \$139.23 this includes the taxes (earmark ROOM DEPOSIT)

Reservation Deadline **Monday, July 16, 2012.**

YOUR CHECK# \_\_\_\_\_ TOTAL CHECK AMOUNT \$ \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE



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From : Thomas L. Davis, Department Adjutant *Tan*

RE : 94th National Convention  
 National Commander's Banquet

Date : February 27, 2012

For planning purposes it is requested that you provide us with the number of National Commander's Banquet tickets you will require. The banquet will held on Tuesday, August 28, 2012. Cost of tickets are **\$45.00 each**, please make check payable to The American Legion, Dept. of MD, Inc. and earmark for **National Commander's Banquet** and forward to Department Headquarters, 101 N. Gay Street, Room E, Baltimore, MD 21202 by **May 2, 2012**.

Should your require additional information please contact Linda Dorchack at 410-752-1405.

NAME \_\_\_\_\_

POST NO. \_\_\_\_\_ PHONE# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

NUMBER OF TICKETS \_\_\_\_\_

AMOUNT ENCLOSED \_\_\_\_\_

CHECK NUMBER \_\_\_\_\_